

**REGULAR MEETING**  
**February 25, 2025**

The Regular Meeting of the Center Township Sanitary Authority Board will be held on February 25, 2025 at 4:15 p.m. in the Center Township Sanitary Authority Office located at 224 Center Grange Road, Aliquippa, PA.

**BOARD MEMBERS:**  
Mrs. Marsha DeCenzo  
Mrs. Joy George  
Mr. Richard Nicastro  
Mr. Frank Vescio  
Mr. Mario DiBello

**SOLICITOR:** Mr. Joseph Askar, Esquire

**ENGINEER:** Mrs. Marie Hartman

**OPERATIONS SUPERVISOR:** Mr. Robert Martini

**CLERK:** Ms. Brooke Martini

**FLAG SALUTE:**

**PUBLIC COMMENTS:**

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**TO APPROVE THE REGULAR MEETING MINUTES FOR JANUARY 28, 2025**

**MOTION:**

**SECOND:**

**ALL IN FAVOR**

**ANY OPPOSED**

**MOTION CARRIED**

**TO APPROVE THE WORK SESSION MINUTES FOR FEBRUARY 11, 2025**

**MOTION:**

**SECOND:**

**ALL IN FAVOR**

**ANY OPPOSED**

**MOTION CARRIED**

**TO APPROVE THE FINANCIAL STATEMENT AND RATIFICATION OF BILLS FOR  
JANUARY 2025**

**MOTION:**

**SECOND:**

**ALL IN FAVOR**

**ANY OPPOSED**

**MOTION CARRIED**

**ENGINEER'S REPORT- Mrs. Marie Hartman****Construction Projects**

- Elkhorn Run STP Final Clarifier Rehabilitation (Plant #2)
- New College Lift Station Improvements (Wet Well)
- Elkhorn Run STP Improvements
- Moon Run Interceptor Upgrade

**Miscellaneous**

- Annual Wasteload Management Report
- NPDES Permit Renewal Application
- 2024 LSA Funding Applications
- 2025 PA Small Water and Sewer

**Developments**

- Joe Hall Apartment Building (Private Line)
- UMH Mobile Home Park (Private Line)
- CJB – Wagner Road Development
- Smolanovich Property

**SOLICITOR'S REPORT - Mr. Askar**

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**OPERATIONS SUPERVISOR REPORT- Mr. Martini**

- A personnel committee meeting was held on 2/21/2025 with Mrs. DeCenzo, Mr. Vescio and myself. We discussed filling the current vacancy at the WWTP with Mr. Stobart as well as the new uniform guidelines policy.
- Request to hire open Laborer position due to retirement. I recommend hiring Nate Stobart in accordance with the terms and conditions of the current union contract at the starting rate of \$29.10 with benefits.

**MOTION TO HIRE NATE STOBART IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE CURRENT UNION CONTRACT, WITH START DATE TO BE DETERMINED****MOTION:****SECOND:****ALL IN FAVOR****ANY OPPOSED****MOTION CARRIED**

- Discussed new uniform guidelines policy and the additional one time extra \$200 for their 2025 uniform allowance.

**MOTION TO ACCEPT THE UNIFORM GUIDELINES POLICY DATED 2/25/2025 AND GRANT AFFECTED EMPLOYEES AN ADDITIONAL \$200 FOR THEIR 2025 UNIFORM ALLOWANCE****MOTION:****SECOND:****ALL IN FAVOR****ANY OPPOSED****MOTION CARRIED**

- Nearing completion of the new CTSA Employee Handbook which will contain, but not limited to, CTSA employee policies and procedures.

**CLERK**- Ms. Brooke Martini

The following **Capital Project Fund Requisition #2 - 2025** for approval.

1. LSSE – Engineering – Plant #2 Clarifier Replacement - \$4,279.09
2. LSSE – Engineering – WWTP Improvements - \$3,933.00
3. LSSE – Engineering – New College Wet Well Expansion - \$260.00
4. LSSE – Engineering – Lower Moon Run Interceptor Upgrade - \$227.50

**MOTION TO APPROVE PAYMENT OF THE CAPITAL PROJECT FUND REQUISITION #2 - 2025  
IN THE AMOUNT OF \$8,699.59**

**MOTION:**

**SECOND:**

**ALL IN FAVOR**

**ANY OPPOSED**

**MOTION CARRIED**

**OLD BUSINESS**

- Letter to Beaver Valley Mall to be sent informing of excessive infiltration / inflow within their sanitary sewer system. – On Hold.

**NEW BUSINESS**

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**MOTION TO ADJOURN THE MEETING**

**MOTION:**

**SECOND:**

**ALL IN FAVOR**

**ANY OPPOSED**

**MOTION CARRIED**

There being no further business to come before this meeting, the same was adjourned at approximately \_\_\_\_\_ p.m.

Respectfully submitted,  
Brooke Martini  
Asst. Board Secretary

2/24/2025