

REGULAR MEETING**May 28, 2024**

The Regular Meeting of the Center Township Sanitary Authority Board will be held on May 28, 2024 at 4:15 p.m. in the lobby of the temporary Center Township Sanitary Authority Office located at 3468 Brodhead Road Suite 9 Monaca, PA.

BOARD MEMBERS:

Mrs. Marsha DeCenzo
Mrs. Joy George
Mr. Richard Nicastro
Mr. Frank Vescio
Mr. Mario DiBello

SOLICITOR:**Mr. Joseph Askar, Esquire****ENGINEER:****Mrs. Marie Hartman****OPERATIONS SUPERVISOR:****Mr. Robert Martini****CLERK:****Ms. Brooke Martini****FLAG SALUTE:****PUBLIC COMMENTS:**

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TO APPROVE THE REGULAR MEETING MINUTES FOR APRIL 23, 2024**MOTION:****SECOND:****ALL IN FAVOR****ANY OPPOSED****MOTION CARRIED****TO APPROVE THE WORK SESSION MEETING MINUTES FOR MAY 14, 2024****MOTION:****SECOND:****ALL IN FAVOR****ANY OPPOSED****MOTION CARRIED****TO APPROVE THE FINANCIAL STATEMENT AND RATIFICATION OF BILLS FOR APRIL 2024****MOTION:****SECOND:****ALL IN FAVOR****ANY OPPOSED****MOTION CARRIED**

ENGINEER'S REPORT- Mrs. Marie Hartman**Construction Projects**

- **Chapel Road Interceptor Upgrade**
 - **Recommend approval** of Partial Payment No. 6 (Final) submitted by Jet Jack, Inc. in the amount of \$60,723.64

MOTION TO APPROVE PARTIAL PAYMENT #6 (FINAL) SUBMITTED BY JET JACK, INC. IN THE AMOUNT OF \$60,723.64 FOR WORK COMPLETED BETWEEN NOVEMBER 1, 2023 AND APRIL 2, 2024**MOTION:****SECOND:****ALL IN FAVOR****ANY OPPOSED****MOTION CARRIED**

- **New College Lift Station Improvements**
- **Elkhorn Run STP Improvements**
- **Moon Run Interceptor Upgrade**

Miscellaneous

- **NPDES Permit Renewal Application**
- **FY 25 Appropriations**

Developments

- **Joe Hall Apartment Building (Private Line)**
- **Columbia Pipeline**
- **Gateway Rehabilitation Expansion (Private Line)**
- **UMH Mobile Home Park (Private Line)**
- **Chipotle (Private Line)**

SOLICITOR'S REPORT - Mr. Askar

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OPERATIONS SUPERVISOR REPORT- Mr. Martini

- The DEP completed a yearly comprehensive evaluation inspection on 5/23/2024. All aspects of the operation were deemed compliant with only one noted violation of reported sanitary sewer overflows on the Logstown Lift Station forced main on Chapel Road.
- Recommend the execution of the Settlement Agreement provided by Columbia Gas Transmission on the sewer line they damaged during the gas line installation.

TO APPROVE THE EXECUTION OF THE SETTLEMENT AGREEMENT BETWEEN CTSA AND COLUMBIA GAS TRANSMISSION UPON EXECUTION BY COLUMBIA GAS**MOTION:****SECOND:****ALL IN FAVOR****ANY OPPOSED****MOTION CARRIED**

- Present to the board Emily Bandish’s letter of resignation for the position of Office Clerk, effective 5/31/2024. It is the recommendation of the Operations Supervisor that this position be frozen for the foreseeable future.

TO ACCEPT THE RECOMMENDATION OF THE OPERATIONS SUPERVISOR TO FREEZE THE OPEN POSITION OF OFFICE CLERK FOR THE FORESEEABLE FUTURE

MOTION:

SECOND:

ALL IN FAVOR

ANY OPPOSED

MOTION CARRIED

- Present board with CTSA 2023 Financial Statements and Independent Auditor’s Review for acceptance and approval.

TO APPROVE THE CTSA 2023 AUDIT REPORT COMPLETED BY O’CONNOR, PAGANO AND ASSOCIATES

MOTION:

SECOND:

ALL IN FAVOR

ANY OPPOSED

MOTION CARRIED

- Revised Fee & Rate Schedule along with revisions to the Rules & Regulations in regards to sewer service application fees and security deposits.

TO APPROVE REVISIONS TO THE CTSA RULES AND REGULATIONS WHICH INCLUDES THE REVISED FEE & RATE SCHEDULE

MOTION:

SECOND:

ALL IN FAVOR

ANY OPPOSED

MOTION CARRIED

CLERK- Ms. Brooke Martini

The following **Capital Project Fund Requisition #5 - 2024** for approval.

1. LSSE – Engineering – Chapel Road Interceptor - \$3,793.22
2. LSSE – Engineering – WWTP Improvements - \$134.25
3. Lanco Electric – WWTP Improvements - \$504.78
4. Eric’s Excavating & Landscaping – General - \$450.00
5. Penn Fencing – General - \$11,934.98
6. Penn Fencing – General - \$650.00
7. Jet Jack, Inc. – Partial Payment #6 (Final) - \$60,723.64

**MOTION TO APPROVE PAYMENT OF THE CAPITAL PROJECT FUND REQUISITION #5 - 2024
IN THE AMOUNT OF \$78,190.87**

MOTION:

SECOND:

ALL IN FAVOR

ANY OPPOSED

MOTION CARRIED

OLD BUSINESS

- Letter to Beaver Valley Mall to be sent informing of excessive infiltration / inflow within their sanitary sewer system. – On Hold.

NEW BUSINESS

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MOTION TO ADJOURN THE MEETING

MOTION:

SECOND:

ALL IN FAVOR

ANY OPPOSED

MOTION CARRIED

There being no further business to come before this meeting, the same was adjourned at approximately _____ p.m.

Respectfully submitted,
Brooke Martini
Asst. Board Secretary

5/27/2024